

Volunteer Handbook



October 21-23, 2010

www.COPPERSTATE.org

Thank you for donating your time to help us put on COPPERSTATE! This event *absolutely* would not be possible without the contributions of time and effort from hundreds of volunteers like you. Thank you!!

This guide has been prepared to help you know what to expect from COPPERSTATE and what is needed from our volunteers to make the show run smoothly.

What do you get for your time?

Part time Volunteers (4 hrs minimum):

- COPPERSTATE 2010 Volunteer Patch
- Free meal at the Volunteer Center

Full Time Volunteers (4-8 hours or more a day)

- COPPERSTATE 2010 Volunteer Patch
- Volunteer Wrist Band (Free daily admission and free meals (Breakfast, Lunch and Dinner) in the Volunteer Center)
- Camping Permit (with access to shower facilities) Please let your Area Chairman know in advance if you will be camping so that your name can be provided to the Campground Host. This will minimize confusion at check in.

The real reasons most people volunteer are less tangible:

- Meet new friends
- Meet up with old friends
- Be a part of the unique team that is COPPERSTATE

When you arrive at COPPERSTATE

Follow the signs to "COPPERSTATE Parking" and proceed to the Main Entrance Admission Booth. You will receive your volunteer pass at the Admissions Booth. Your name will have been placed on a list by your Area Chairman. If your name is not on the list at Admissions your

Area Chairman will need to verify your status before a pass can be given to you. Admissions staff are able to contact the Chairmen via radio or you may call your Chairman via cell phone if you have his/her number with you. It is helpful for you to have a cell phone number to contact your Area Chairman once you arrive at the airport. You will then proceed to the meeting point established by the Chairman you will be working with. Please try to be on time. Even better, show up early and browse the planes and exhibitors to get a feel for the Show.

Once you have your volunteer wristband (i.e. this is your 2nd or 3rd day) you may proceed to the volunteer parking area. Just follow the signs to get there and your wristband will get you in.

Volunteer Center in the Terminal Building:

Meals are served 3 times each day. Only people with a volunteer wrist band will be allowed into the volunteer center. Continental breakfast is served first thing in the morning (approximately 7:00-11:00) then lunch is served from 12:00 until 2:00 (or until everyone is fed). Dinner is served after the Daily Meeting which starts at 5:00. All volunteers are encouraged to attend this meeting.

Traffic in the Terminal Building

Please do your part to minimize traffic in the Terminal Building. Casa Grande Airport allows us the use of a large portion of the public area in the terminal building for our Volunteer Center, Aircraft Registration, Rental Car Counter and Flight Service. During COPPERSTATE this becomes an extremely high-traffic area and becomes quite crowded at times. During busy times of the day (i.e. lunch time) this is just not a good place to hang out.

Please remember to:

- Wear plenty of sunscreen
- Wear a hat if you are working outdoors
- Drink plenty of water. OPERATION THIRST provides water free of charge to all volunteers
- Eat regular meals

Safety is our Number One priority. Be alert and be careful especially on the Showplane Ramp or any aircraft or vehicle movement areas. If you become aware of any unsafe situations please notify your area Chairman or any other COPPERSTATE Blue Shirt volunteer with a radio immediately.

In Case of an Emergency or injury please contact your area chairman or any other COPPERSTATE Blue Shirt volunteer with a radio. In the event of a serious injury call 911 and direct someone to go meet the responding EMS personnel and direct them to the injured person. The staging area for any EMS response will be on the ramp in front of the Terminal Building.

COPPERSTATE Awards Banquet

The COPPERSTATE Awards Banquet is held Saturday night and is the perfect way wind down and relax after the effort you have put in to making this Fly-In a success. Tickets are on sale until 12:00 on Saturday.

Again, thank you for your help making COPPERSTATE 2010 a success. We hope you will enjoy yourself and please don't hesitate to contact your Area Chairman for any problems or suggestions for improvements.

Sincerely,

Jim McChesney
COPPERSTATE Fly-In Manager